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C	Item	Update	Actions and recommendations	Who
	Calne CATG - Date of meeting: 2nd October 2019			
1.	Attendees and apologies			
	Attendees:	Chair:Christine Crisp (Wiltshire Council) Ed Jones (Calne Without and Parish Forum)) Jeff Files (Hilmarton) Mark Stansby (Wiltshire Council Senior Traffic Engineer) Rob Robinson (Heddington) Mark Edwards (Calne Town) Glenis Ansell (Calne Town) Tony Trotman (Wiltshire Council)	Area Board to note.	CC
	Apologies:	Colin Pearson (Bremhill) Spencer Drinkwater (Wiltshire Council Principle Transport and Development Manager) Alexa Davies (Community Engagement Manager) Jane Marshall (Compton Bassett) Matt Perrott (Wiltshire Council Highways Engineer) Simon Tomlinson (Cherhill) Anne Henshaw (CTG)		
2.	Notes of last meeting			
		The minutes of the meeting held on 23 rd May 2019 were considered by the Area Board on 10 th September 2019, passing all recommendations.	Area Board to note.	CC

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3.	Financial Position		
		The current balance for this financial year, less previous commitments, stands at £11,454.81 (see Appendix 1).	Area Board to note. CC
4.	Top 5 Priority Schemes		
a)	Lickhill Road Issue No: 3355, 2004, 1807, 522	This scheme is now complete with no remedial work outstanding.	Recommendation that Area Board closes these issues. CC
b)	6011 & 6012 – Yatesbury The Avenue - White Gates / Village Nameplate / safety signs	All work complete – awaiting final account. Cllr Tomlinson thanked those involved for the completion of the work.	Area Board to note Highways to issue Invoice CC MS
c)	5751 – C15 at Lower Compton Speed Limit and Clearway TROs.	An engineer has now been assigned to this project. Discussions are taking place with Wiltshire’s Waste Management team to establish what operational changes are due to take place at the Hills site.	Recommendation that Area Board approve the advertising of the Traffic Orders CC
d)	6459 – Calne Station Road – request for 20 mph speed limit and parking restrictions.	Consultation with Cllr Thorn and residents groups has lead to some minor changes to the parking restriction proposals. Officers to finalise legal documents ahead of formal public consultation.	Area Board to note CC
e)	6487 – A4 Curzon Street / Springfield Academy, road safety – request for controlled crossing.	The feasibility study for a Controlled Pedestrian crossing has been completed. A copy of the report is included as Appendix 2. The results of the survey did not support a controlled pedestrian crossing and the group did not favour a central refuge at this location.	Recommendation that Area Board closes this issue. CC

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5.	Other Priority schemes			
a)	6749 – Dropped Kerbs at the bus stop, Stockley Lane	Detail design has been completed and is included as Appendix 3. The cost to undertake this work is now estimated at £1,500. Parish Council has approved funding – contributing 30%.	Area Board to Note Highways to install	CC MS
b)	6856 – Stockley – request for White Gateway Features / Coloured surfacing	Detail design has been completed and is included as Appendix 4. The cost to undertake this work is now estimated at £6,400. Parish Council requested additional 40 roundels within the 40 limit and at the change between 30 and 40 limits at a cost of £50 per roundel.	Area Board to Note Parish Council to approve revised estimate – contributing 30%.	CC EJ/SG
c)	6862 – Stockley The Knapp – request for warning signs	A new Give Way sign has been installed and the final account has been agreed as £163.05. Parish Council to be invoiced for £50.00	Highways to issue Invoice	MS
d)	6949 Calne High Penn – request for footway extension on Oxford Road (link with Issue 7003)	There has been two significant developments since this issue was discussed at the last meeting. 1. Construction work has begun on a footway alongside the David Wilson Homes site on the eastern side of Oxford Road. 2. Passenger Transport has confirmed that the Bus Stop currently positioned opposite to Stanier Road is to relocate to a point outside of this development.	Recommendation that Area Board closes these issues.	CC

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		<p>This will effectively create safe access for residents of High Penn to a southbound Bus Stop.</p> <p>The issue is effectively resolved by the developments reported and the issue can be closed.</p>		
e)	6465 – Road Safety/Vehicles mounting footpath at Curzon Street (narrow stretch).	<p>Cost estimated at £6,500 (ball park) to widen path and put in flexible bollards to improve general safety in the area. Matt Perrott has confirmed that some funding would be available from the Wiltshire Council footpath budget to allow a split of costs between Calne Town Council, CATG and Wiltshire Council. Awaiting staff resources to complete a design and determine costs.</p>	Area Board to note.	CC
f)	6890 Derry Hill – request for waiting restrictions in the vicinity of the school	<p>An engineer has been assigned to this project and work has commenced to prepare the legal documentation.</p> <p>The restrictions will be introduced under an experimental Traffic Regulation Order, negating the requirement to undertake pre-construction consultation.</p> <p>Parish Council asked to be notified when a date for implementation is available.</p>	<p>Area Board to note.</p> <p>Highways to proceed</p>	<p>CC</p> <p>MS</p>
6.	Other Requests / Issues			
a)	6425 – Request for Speed Limit Review at Studley, North of the A4.	<p>The Parish Council has requested 3 metro counts.</p> <p>The counts are currently underway, the Parish Council will advise when the results have been received.</p>	Area Board to note	CC

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b)	<p>6647 – Calne Sand Pit Road – speeding issue</p>	<p>Metro count was commissioned to determine if the site qualifies for Community Speed Watch. The results from a 7 day count are as follows:</p> <p>Posted Speed Limit is 30 mph. 85th percentile speed was recorded as 40 mph Average speed was recorded at 34.6mph.</p> <p>In a 30 mph limit, a site will qualify for the Community Speed Watch programme when the 85th percentile speed is between 35.1mph and 41.9 mph.</p> <p>The site qualifies for Community Speed Watch so is referred back to Calne Town Council to progress.</p>	<p>Recommendation that Area Board closes this issue.</p>	<p>CC</p>
c)	<p>6778 - The Street / Middle Lane, Cherhill HGV issue</p>	<p>A site meeting has been held with Parish representatives to discuss signing options and potential siting positions for these signs.</p> <p>3 sign design options have been given to the Parish:</p> <ol style="list-style-type: none"> 1. Unsuitable for HGVs 2. Unsuitable for long vehicles 3. Unsuitable for wide vehicles. <p>The estimate to supply and erect 4 new signs (mounted back to back) and two new posts is between £420 and £480.</p> <p>The Parish Council has agreed to use a sign saying “Unsuitable for HGVs” and has agreed a 30% contribution.</p>	<p>To recommend to the Area Board to allocate funding of £336 and to add this issue to the Priority List.</p>	<p>CC</p>

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d)	6820 – Compton Bassett Lane, Metrocount request to evaluate 40mph limit.	<p>The results from a 7 day count are as follows:</p> <p>Posted Speed Limit is 40 mph. 85th percentile speed was recorded as 44 mph Average speed was recorded at 37.4 mph.</p> <p>In a 40 mph limit, a site will qualify for the Community Speed Watch programme when the 85th percentile speed is between 46.1 mph and 49.9 mph.</p> <p>The results of the count show that the site does not qualify for Community Speed Watch.</p>	Recommendation that Area Board closes this issue.	CC
e)	6873 – Heddington Scotts Close – request for Bus Stop hardstanding and Shelter.	This Issue has been raised again under the new requesting procedure for Highway Improvements and is included on this agenda.	Recommendation that Area Board closes this issue for administrative purposes.	CC
f)	7057 A4 Quemerford – Speeding concerns within 40 mph section	<p>New Issue</p> <p>Concerns over signs to indicate the 40 mph limit, some signs hidden by vegetation, others in poor condition. Highways to check repeater sign spacing, consider if an upgrade is appropriate and report back. Calne Town Council to contact owners to get hedges cut back</p>	<p>Area Board to note</p> <p>Highways to assess</p> <p>Town Council to approach land owners</p>	<p>CC</p> <p>MS</p> <p>ME</p>
g)	7135 A3102 Goatacre – request for traffic management measures at The Green	<p>Parish report 6 collisions during icy conditions on one day</p> <p>Highways to meet on site with Parish Council.</p>	<p>Area Board to note</p> <p>Highways / PC to arrange meeting</p>	<p>CC</p> <p>MS / JF</p>

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h)	7159 Stockley – request to establish Community Speed Watch	Traffic counts currently underway Parish Council will share the results when received.	Area Board to note	CC
i)	7187 Calne Anchor Road – speeding concerns	Request for Metro Count submitted by Mark Stansby Awaiting results.	Area Board to note	CC
j)	7212 Calne Oxford Road – concern over pedestrian routes and safe crossing points by David Wilson Homes and Hills Homes developments	Construction work has begun on a footway alongside the David Wilson Homes site on the eastern side of Oxford Road. This is to include 2 drop kerb crossing points from east to west.	Recommendation that Area Board closes this issue.	CC
k)	7233 Calne Ridgemoor / King Edward close junction – lack of give way markings to indicate priority at junction.	New Issue Request for new road markings. Highways to visit the site and make recommendations.	Area Board to note Highways to assess	CC MS
l)	7236 Ratford – request for Horse and Rider Warning Signs	Calne Without and Bremhill Parish Councils were to consult with local riders about their preferred course of action given that a sign would cost in the region of £200 and that it is normal practice in Wiltshire for the riders/livery business to fund the signs. Calne Without Parish Council reported that it had advised the riders of the cost of a sign and no further action is required.	Recommendation that Area Board closes this issue.	CC

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m)	Issue 3-19-1 Calne Sand Pit Road / Britannia Drive junction – request for junction warning sign	<p>New Issue</p> <p>Britannia Drive is unsighted to drivers heading northwest on Sand Pit Road towards Oxford Road.</p> <p>Cost of a post and sign to warn drivers of the junction would be £300. A 70:30 split in cost approved giving the Town Council a cost of £100 which was accepted.</p>	To recommend to the Area Board to allocate funding of £200 and to add this issue to the Priority List.	CC
n)	Issue 3-19-2 Calne Lansdowne Park – request for bollards to protect dwelling at St Margaret's Close	<p>New Issue</p> <p>The bollards in place at other properties are considered to be decorative rather than for safety and the location, in a 20mph zone is on an “s” bend with no history of damage suggested that the £600 cost would be unjustified. The narrower pavement would also make placement difficult.</p>	Recommendation that Area Board closes this issue.	CC
o)	Issue 3-19-3 Stockley Bus Stop (The Knapp) – Request for Bus Shelter and ancillary work	<p>New Issue</p> <p>The Parish request a bus shelter and have compiled a report, see Appendix 5.</p> <p>The Parish Council has approved the full cost of the bus shelter no funding from CATG requested. No highways objection to the shelter. Highways to cost the moving of the bench to allow the shelter to go in and to check the condition of the bus stop post.</p> <p>Parish Council to check with Matt Perrott regarding the Bus shelter provider.</p>	Area Board to note Highways to cost.	CC MS

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p)	Issue 3-19-4 Calne Fynamore Gardens – Request for Zebra Crossing	<p>New Issue</p> <p>Assessment for controlled pedestrian crossing will cost £2,000.</p> <p>Cost of a controlled crossing too high, Calne Town Council asked for alternative options however there was little to suggest and the site has very low speeds. Suggested that the school be asked to advise pupils to look when crossing.</p>	Recommendation that Area Board closes this issue.	CC
q)	Issue 3-19-5 Derry Hill Church Road – Request for Bus Stop hard standing	<p>New Issue</p> <p>Eastbound bus stop between Lansdowne Arms and 44 Church Road. Land not registered as public highway.</p> <p>Calne Without Parish Council agreed to contact the landowner to ask about the installation of some hardstanding and report back</p>	<p>Area Board to note</p> <p>Parish to approach land owner</p>	<p>CC</p> <p>EJ/SG</p>
r)	Issue 3-19-6 Heddington Scotts Close – Request for Bus Stop infrastructure	<p>New Issue</p> <p>Parish Council to send Mark Stansby photographs and measurements of the site being considered for a bus stop hardstanding and discuss options.</p>	<p>Area Board to note</p> <p>Parish to action</p>	<p>CC</p> <p>RR</p>
7.	Other items			
a)	Calne Community Transport Strategy.	<p>Update from Anne Henshaw:</p> <p>Currently waiting for a meeting date from WSAtkins.</p>	Area Board to note	CC

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b)	LED Lighting Project	<p>The £12 million two-year project to replace the Council's aging street lighting with modern energy efficiency LED lights is starting in October 2019. There are over 40,000 lights to be converted.</p> <p>A dedicated section has been set up on our website to cover this project and is available to view from the Highways Improvement page.</p> <p>http://www.wiltshire.gov.uk/highways-improvements</p>	Area Board to note	CC
c)	Method of requesting Highway Improvement Measures and requesting Traffic Surveys (metro counts)	<p>Please note the latest email address for Towns and Parish Councils to forward requests for Highways Improvement measures:</p> <p>CATGRequests@wiltshire.gov.uk</p> <p>Requests for Traffic Surveys should continue to be sent to:</p> <p>roadsafetydriving@wiltshire.gov.uk</p> <p>The relevant forms are available to download from the Area Board webpage:</p> <p>http://www.wiltshire.gov.uk/council-democracy-area-boards</p> <p>Details to be circulated to Parish Clerks</p>	Area Board to note	CC
<p>9. Date of Next Meeting: Thursday 19th December, 4pm at Calne Community Hub, Harris Room.</p>				

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Calne Community Area Transport Group

Highways Officer – Mark Stansby

Community Engagement Manager – Alexa Davies

1. Environmental & Community Implications

1.1. Environmental and community implications were considered by the CATG during their deliberations. The funding of projects will contribute to the continuance and/or improvement of environmental, social and community wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

2. Financial Implications

2.1. All decisions must fall within the Highways funding allocated to Calne Area Board.

2.2. If funding is allocated in line with CATG recommendations outlined in this report, and all relevant 3rd party contributions are confirmed, Calne Area Board will have a remaining Highways funding balance of **£28,916.27**

3. Legal Implications

3.1. There are no specific legal implications related to this report.

4. HR Implications

4.1. There are no specific HR implications related to this report.

5. Equality and Inclusion Implications

5.1. The schemes recommended to the Area Board will improve road safety for all users of the highway.

6. Safeguarding implications

6.1. There are no specific Safeguarding implications related to this report.

7. Recommendations to the Area Board:

7.1. **To note the discussions and updates outlined in this report**

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- 7.2. To approve the advertising of Traffic Orders for Issue 5751 at Lower Compton**
- 7.3. To close issue numbers: 3355, 2004, 1807,522, 6487, 6949, 7003, 6647, 6820, 6873, 7212, 7236, 3-19-2 and 3-19-4**
- 7.4. To move the following issues to the priority list and allocate funding: 6778 Cherhill £336 and 3-19-1 Calne Sand Pit Road £200.**